



## **View Your Paper Mail Online**

Get a remote mailbox address and keep in contact with your paper mail wherever you are. Mailbox Forwarding provides you with a mailing address which is accessible online. When a piece of mail arrives, our staff will automatically scan the envelope, then allow you to manage it through your online control panel, where you can request that we open and scan the contents, shred and recycle the item, or forward it to your home address.

Manage all your mail online: letters, documents, and packages, whether delivered by the USPS, FedEx, or UPS. With pricing starting at only \$9.95/mo with no setup fees, contracts, or prepays, our service is a fraction of the cost of traditional mailbox services and PO boxes that don't even provide mail scanning and online access.

Your online control panel makes it easy to manage your mailbox just like you manage your email. At the click of a button you can have your mail or packages forwarded globally, scanned so you can read the contents through your secure online account, or shredded and recycled.

We enforce high security standards to ensure that your mail remains private and confidential. You can actively choose when you want a piece of mail scanned and when you want it forwarded to you unopened. Our staff are monitored during all mail handling activities, and your mail will never leave a sealed envelope for longer than is necessary to scan it.

## **Access Your Mail Online**

Log in to your online control panel for easy access to all of your mail anywhere there's an internet connection. You will receive an email notification whenever a new piece of mail arrives, and can log in to view the sender, date received, and a full-color image of the front of each envelope.

After reviewing your mail items, you can choose how we handle your mail items. If you want to see the contents, you can have us securely open and scan the letter, which will then be easily accessible from your online control panel. If you need the physical piece of mail or package, we will mail it and any other items you request to have forwarded to any address in the world. And if you no longer have any need for the item, you can have it securely shredded and recycled.